

About this role:

K-State Research and Extension Meadowlark District, in partnership with K-State Research and Extension Local Food Systems, is seeking a Local Food Fellow to complete the local food system project: *Food Market Mapping in the Meadowlark District*.

The project seeks to connect farmer's market stakeholders (including vendors, coordinators, local producers, and patrons) by creating a farmers market directory. The directory will list farmers market locations, dates, and times, as well as vendors and local producers. The project aims to prevent overlapping market times and to connect vendors with new markets. The project will also survey farmers market stakeholders, determining what resources or workshops are needed in the area and educate stakeholders on local and statewide resources.

This part-time fellowship will run from mid-March to mid-July, 2025 (approximately 16 hours per week).

Responsibilities:

- **Outreach and Relationship Building:** Work to identify different farmers market stakeholders and establish a working relationship with market vendors, coordinators, and producers.
- **Assessment:** Develop and implement a method of surveying farmers market stakeholders to determine what resources or training would be most beneficial.
- **Education:** Provide information related to farmers market programs, like Double-Up Food Bucks and the KS Senior Farmers Market Nutrition Program, to market coordinators and vendors.
- **Information Gathering:** While meeting with farmers market stakeholders, provide an overview of our project and gather any information relevant to the directory.
- **Directory Building:** Create a user-friendly directory of local farmers markets, vendors, and producers in the district.
- **Evaluating and Reporting:** Create a document that outlines key takeaways from conversations with stakeholders, highlighting requests for trainings or resources.
- **Complete final report** to be submitted to K-State Research and Extension Local Food Systems Program Coordinator before finishing fellowship time period.

Location:

This is a hybrid position. Applicant will need to be within 2-hour drive of our offices:

Holton Office, 114 W Fifth St., Holton, KS 66436-1778

Oskaloosa Office, 100 E Washington, Oskaloosa, KS 66066-0326

Seneca Office, 1615 Branch St., Seneca, KS 66538-1504

Why Join Us:

We have a dedicated team of extension professionals with a wide variety of expertise, who work to foster a positive workplace environment and improve the lives of our community members. In this position, you will build the foundations of a district-wide farmers market directory which will close gaps in our local food systems and increase access to fresh foods.

For more information about K-State Research and Extension Local Food Systems, please visit <http://www.kansaslocalfoods.org/>

We Support Diversity and Inclusion:

Kansas State University embraces diversity and inclusion. The university actively seeks individuals who foster a collegial environment and cooperative interactions with coworkers, students, and others. The University is dedicated to promoting the [Principles of Community](#).

What You'll Need to Succeed:

Minimum Qualifications:

- Requires a high school diploma or anticipated high school graduation by May 2026.
- Strong written and verbal communication skills, and able to engage with individuals, groups, and diverse communities.
- Ability to network and establish working relationships with new stakeholders.
- Ability to work independently and collaboratively.
- Must possess a valid driver's license and have transportation to our district offices.

Preferred Qualifications:

- Interest or background in local food systems and food security.
- Experience creating and administering surveys.
- Experience working with and utilizing social media platforms.
- Ability to organize and analyze data, creating concise reports.
- Proficiency in Microsoft Excel, Qualtrics, and Canva.

Other Requirements:

- Applicants must be currently authorized to work in the United States at the time of employment.

How to Apply:

Please submit the following documents to Amanda Lindahl, Local Food System Program Coordinator: alindahl@ksu.edu and Laura Phillips, District Horticulture Agent: lauraphillips@ksu.edu

1. Letter of interest
2. Resume

Screening of Applications Begins:

February 16, 2025

Stipend Amount

\$5,600 for the 320 hour fellowship project

Equal Employment Opportunity:

Kansas State University is an Equal Opportunity Employer. All applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender, gender identity, age, national origin, disability, or status as a protected veteran.

Background Screening Statement:

In connection with your application for employment, Kansas State University will procure a Background Screen on you as part of the process of considering your candidacy as an employee.